



CAMPONI HOUSING CORP.
SASKNATIVE RENTALS INC.
LA MAISON MAMAWE - ATOSKETAK INC.

• SERVING THE METIS HOUSING NEEDS OF SASKATOON •

1715 11TH STREET WEST SASKATOON, SK. S7M 1H8 PHONE: (306) 653-0384 FAX: (306) 653-0394

APPLICATION FOR RENTAL ACCOMMODATIONS

Welcome to Camponi Housing Corp! We offer affordable rents including a Rent Geared-To-Income Program for all family sizes. We have rental units in most areas of Saskatoon.

Eligibility factors, such as income levels, will determine which Housing Program you qualify for. Your household size will determine what size of unit you qualify for. Your application will be placed on the waiting list until a suitable unit is available.

Please call our office if you have any questions Monday – Friday, 8:30 am – 4:30 pm

MISSION STATEMENT

We are a non-profit corporation committed to...

- *Fostering growth, strength and pride in the Métis Community*
- *Providing safe, affordable and adequate housing for Métis people in Saskatoon, SK*
- *Maintaining a stable and sustainable organization*

VISION

- *Healthy homes supporting strong communities*

VALUES

We believe in ...

- *Community pride*
- *Respect*
- *Honesty*
- *Accountability*
- *Innovation*
- *Caring*



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APPLICATION PROCESS INFORMATION SHEET

Keep this information sheet for reference

The wait for a rental unit can be as short as two months and as long as 12 months or more - depending on your need and availability of a unit. New tenants are placed based on need, not first come first serve basis. Our Human Rights Exemption allows us to give preference to Métis applicants. **WE DO NOT HAVE EMERGENCY HOUSING.**

Step One: Complete all areas of the application

Step Two: Submit the following documentation with your completed application. Your application will not be processed if it is not completed in full and/or if you do not provide all the requested information.

A. Written landlord references

- References must be from a recognized agency/company – cannot be from a relative.
- References submitted must cover the last 2 year period, so you may need to submit more than one.
- Use the attached Landlord Reference form- Landlord to complete and sign.
- If you are a Home owner, we require a letter from your mortgage company.
- If you live in a Band house, we require a reference from the Band.
- **Never rented before – submit a business / character reference IE from a teacher, employer.**

B. Written Credit References

- Must be from a recognized agency/company – cannot be from a relative.
- References submitted must cover the last 2 year period, so you may need to submit more than one.
- Use the attached Credit Reference form – representative from the credit company must complete and sign.
- Can be from utility company, daycare, furniture store, car dealership.
- **No established credit – submit a business/character reference IE from a teacher, employer.**

C. Household Income Verification from all sources: Submit verification of income in the form of a cheque stub or letter from the source, from all sources from all Household members. IE cheque stubs or letter from source, employment insurance.

D. Copy of Health Cards for all household members.

E. Copy of Metis card/Treaty card for all household members. If you do not have a card you can explain and self-declare.

F. Signed Saskatoon Police Service Residential Tenancy Agreement Crime Free Addendum – all adults to sign.

STEP TWO: Completed applications are processed and submitted to the committee for approval. The committee meets monthly. You will be notified by letter when your application is approved.

STEP THREE: Approved applications are placed on a wait list. It is important that you update us if there are changes in your household composition, household income, contact telephone numbers or if your address changes. **If we are unable to contact you your application will be cancelled.**

STEP FOUR: We will contact you when a suitable unit becomes available. At this point you would be required to update your information, submit verification of tenant insurance, sign the lease, connect utilities in your name and pay first month's rent and half the Damage Deposit. ****Applications are kept for one year from the receipt date. After one year, a new application will be required and/or update your information.**

APPLICANT

Name _____
Date of Birth _____
Health Card # _____
Home Phone # _____
Cell Phone # _____
Email Address _____

Ancestry (Circle one)
Metis / First Nation/Aboriginal / Non-Aboriginal
Marital Status _____

CO-APPLICANT

Name _____
Date of Birth _____
Health Card # _____
Home Phone # _____
Cell Phone # _____
Email Address _____

Ancestry (Circle one)
Metis/First Nation/ Aboriginal/Non-Aboriginal
Marital Status _____

OTHER MEMBERS OF HOUSEHOLD

Complete the table for each household member except yourself and the co-applicant (if applicable)

Last Name	First Name	Relationship to Applicant	Date of Birth mm/dd/yyyy	Age	Gender	Student

Do you have your children (circle one): All the time / Most of the time / Sometimes

CURRENT LIVING SITUATION

Circle One: Rent / Own / Live with Family or Friend
Address: _____
City/Province: _____
Postal Code: _____
Occupancy Date: _____
Current Rent: _____
Number of bedrooms _____
Landlord's Name: _____
Landlord Contact #: _____

PREVIOUS LIVING SITUATION

Circle One: Rent / Own / Live with Family or Friend
Address: _____
City/Province: _____
Postal Code: _____
Occupancy Date From: _____
Occupancy Date To: _____
Landlord's Name: _____
Landlord Contact #: _____

Have you ever rented from Camponi Housing Corp. / Sasknative Rentals Inc. / La Maison? Yes No
If Yes, address: _____ Date: _____

MONTHLY HOUSEHOLD INCOME

Income Source	Applicant	Co-Applicant	Other	Other
Gross Wages				
Social Assistance				
Child Support				
Child Tax Benefit				
Universal Child Tax Benefit				
Training Allowance/Student Loan				
Employment Insurance				
Worker's Compensation				
Disability/Sick Allowance				
Old Age Security				
Canada Pension Plan				
Sask. Income Plan				
Sask. Rent Supplement				
Sask. Employment Supplement				
Other (Specify)				

MUST attach supporting income information for each household member 19 years of age and older:

- > 3 most recent pay stubs (for employment income)
- > Copy of Social Assistance benefit stub
- > Child Tax statement
- > Cheque stubs showing Pension, Worker's Comp, Training Allowance, other income, etc.
- > Employment Insurance cheque stubs, benefit statement, or copy of cheque

ASSETS

Approximate Value of Saleable assets: Under \$5,000 _____ Over \$5,000 _____

Do you own Real Estate property: Yes _____ No _____

Do you have a Band Issued house? Yes _____ No _____

Do you own a vehicle? Yes _____ No _____ If Yes, Make and Year _____

Please list your reason for wanting to move from your present accommodations.

NEXT OF KIN (Please provide two)

Name: _____ Relationship to You: _____

Address and Phone Number: _____

Name: _____ Relationship to You: _____

Address and Phone Number: _____

OTHER INFORMATION REQUIRED

→ Credit Reference

Please provide credit references covering the last 2 year period. A copy of the required form is attached

→ Landlord Reference

Please provide landlord references covering the last 2 year period. A copy of the required form is attached.

→ Proof of I.D.

Copy of Health Cards for all members of the Household
Copy of Métis / Treaty Cards if applicable

→ Signed Saskatoon Police Service Residential Tenancy Agreement Crime Free Addendum

**** Please Note***

APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL REQUIRED INFORMATION IS SUBMITTED.

It is your responsibility to keep our office updated of any changes on your application:
address, phone number, family size, income, etc.
Applications will be kept for a one year period. If we do not hear from an applicant after one year, the application will be cancelled and removed from the waiting list.

DECLARATION:

I declare the information provided on this application to be correct. I am aware that any false statements and/or verifications will automatically cancel my application.

I understand that this application does not constitute an agreement on the part of Camponi Housing Corp. / Sasknative Rentals Inc. / La Maison Inc. or its agents to provide me with rental accommodations.
I acknowledge that this application becomes the property of Camponi Housing Corp. / Sasknative Rentals Inc. / La Maison Inc. or its agents prior to the execution and delivery to me of a lease hereby applied for, to withdraw, revoke, or cancel without penalty of liability for damage or otherwise and acceptance or approval of this application previously made or given.
I HEREBY AUTHORIZE YOU TO MAKE ANY INQUIRIES YOU DEEM NECESSARY TO VERIFY THE ABOVE FACTS PROVIDED.

Signature of Applicant

Signature of Co-Applicant

Date

Date

